



**NSW WORKING WITH CHILDREN CHECK  
APPLICANT DECLARATION AND CONSENT**

NOTE: Please sign this form in the space provided. This form is to be kept by the employer.

**Personal Details:**

Name:

Family name: \_\_\_\_\_  
 First name: \_\_\_\_\_ Other given name(s): \_\_\_\_\_

Previous names/aliases:

Family name: \_\_\_\_\_  
 First name: \_\_\_\_\_ Other given name(s): \_\_\_\_\_

Date of birth: \_\_\_\_\_ Gender: \_\_\_\_\_

Place of birth:

Suburb/Town: \_\_\_\_\_ State: \_\_\_\_\_  
 Country: \_\_\_\_\_

**Identifying document:**

- License Type:  Driver's License  
 Firearms License

Issuing Agency:  Number: \_\_\_\_\_

- Australian Capital Territory
- New South Wales
- Northern Territory
- Queensland
- South Australia
- Tasmania
- Victoria
- Western Australia
- Australian Army
- Commonwealth of Australia
- Defence Force Academy
- Australian Navy
- Australian RAAF
- Issued by a country other than Australia
- Other

- Passport Type:  Private  
 Government  
 UN Refugee

Issuing Country: \_\_\_\_\_

Number: \_\_\_\_\_

**Position:**

Title: \_\_\_\_\_

Type: \_\_\_\_\_

**Declaration:**

It is an offence for a prohibited person to apply for, attempt to obtain, undertake or remain in child-related employment, or to sign this declaration.

A prohibited person is someone convicted or found guilty of an offence:

- involving sexual activity or acts of indecency committed anywhere whose punishment (if it happened in NSW) could be penal servitude or imprisonment for 12 months or more; this includes convictions for carnal knowledge; or
- involving sexual servitude under section 80D or 80E of the Crimes Act 1900, committed against a child; or
- involving child prostitution, other than if committed by a child prostitute under Sections 91D-91G of the Crimes Act 1900 or a similar offence under a law other than a law of New South Wales; or
- involving child pornography under Section 91H, 578B or 578C (2A) (child pornography) of the Crimes Act 1900 or a similar offence under a law other than a law of New South Wales;
- of attempting, or of conspiracy or incitement, to commit any of these offences; or.
- child-related personal violence (an offence committed by an adult involving intentionally wounding or causing grievous bodily harm to a child; or of attempting, or of conspiracy or incitement, to commit such an offence).

- I am the applicant named in this form. All information in this form, and identification documents provided for this application, are true and correct. I understand that if I have provided false or misleading information it may result in a decision not to employ me, or, if already employed, may lead to my dismissal.
- I have not omitted any names or aliases that I use or used in the past.
- I have read and understood the contents of this form and the relevant information in the Working With Children Employer Guidelines. I declare that I am not a prohibited person under the Commission for Children and Young People Act 1998 and I understand that it is an offence for a prohibited person to seek child-related employment.
- I am aware that if considered for child-related employment, several checks will be undertaken to ascertain my suitability, including:

National criminal record check for charges and/or convictions (including spent convictions) for:

- any sexual offence (including but not limited to, sexual assault, acts of indecency, child pornography, child prostitution and carnal knowledge);
- any child-related personal violence offence;
- any assault, ill treatment or neglect of, or psychological harm to a child and any registrable offence; punishable by imprisonment for 12 months or more.

I understand that this check includes convictions or charges that:

- may have not been heard or finalised by a court; or
- are proven but have not led to a conviction; or
- have been dismissed, withdrawn or discharged by a court.

1. Check for relevant Apprehended Violence Orders taken out by a police officer or other public official for the protection of a child/ren; and

1. Check for relevant employment proceedings notified to the Commission for Children and Young People under the Commission for Children and Young People Act 1998.

- I consent to these checks being conducted and consent to the Commission for Children and Young People or an Approved Screening Agency obtaining any relevant record identified by these checks and any additional information relating to that record from sources such as courts, police, prosecutors and past employers to enable a full and informed estimate of risk. I consent to these sources disclosing information relating to that record to the Commission for Children and Young People or Approved Screening Agency.

- I acknowledge that:

- the information obtained during the Working With Children background check, including this consent, may be collected and used by and/or disclosed to the Commission for Children and Young People or an Approved Screening Agency for the purposes of the Working With Children Check;
- the Commission for Children and Young People and Approved Screening Agencies may share the information obtained during the Working With Children background check for the purposes of the Working With Children Check;
- the outcome of an estimate of risk will be provided to my prospective employer or their employer-related body;
- details of my relevant records will not be released to my current or prospective employers;
- any information obtained as part of this process may be used by Australian Police Services for law enforcement purposes, including the investigation of any outstanding criminal offences; and
- the information provided may be referred to the Commission for Children and Young People and/or to NSW Police for law enforcement purposes and for monitoring and auditing compliance with the procedures and standards for the Working With Children Check.

- Children Check in accordance with Section 36 (1)(f) of the *Commission for Children and Young People Act 1998*.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

NOTE: This form is to be kept by the employer.

**What should I do next?**

Once you have completed your details, you will need to sign the printed form and provide the signed form to your prospective employer/volunteer organisation. You may also wish to retain a copy for your records.